

*Dunbar Dementia Network SCIO
Minutes of the meeting of the trustees
held on the 30th May 2019 at 4 pm at 81 Countess Road, Dunbar*

*Present: Diana Greene, Lorna Bunney, Jo McNamara ,
Alasdair Swan*

*Minutes of the previous meeting: These were approved
and will now be posted on the website. AS*

Matters arising:

*Work on a channel for donation is still o/s. This now needs a
discussion with Philip Immirzi to discover how best to link a
Donate button to Facebook. AS*

Draft a Vulnerable Adult Policy - o/s JM

*The risk of exploitation or abuse of Carer's group members, now
that people with a dementia diagnoses are more often present,
not just carers was assessed. Under current group arrangements
the risk of abuse was deemed to be very small, but the risk needs
to be re-assessed when undertaking projects with other
community groups. Lorna is to ensure her PVG specifically
covers work with the Carer's group, and that PVG checks are
used for volunteers with enhanced responsibilities, or whose good
character and past are not well known. LB*

First Aid Training -o/s LB

Co-ordinator's report:

*The May 2019 Carers' Group report had been circulated
previously.*

*The waiting list was reviewed but no immediate action is to be
taken. Those on the waiting list will be invited to join in the
group outings until a place becomes available for them at the
regular meetings.*

Financial review:

The income in May just exceeded the month's expenditure, but there are co-ordinator's expenses still to be re-imbursed. AS

The current bank balance has reached a level where it has achieved the primary objective of securing the future of the Carers' Group for the coming year. As funds deplete there will be further applications for grant funding.

In the meantime grateful thanks were extended to Thorntonloch Caravan Park, the latest of the charity's donors.

It was agreed that Lorna should hold the SCIO's debit card as she does most/all of the current spending. The invoices related to the debit card spending can be reconciled each month.

It was noted that Lorna is currently working at least two hours per week more than she is being paid for. There is to be no immediate change to the payment level but this will be kept under review.

Directory of Dementia Friendly activities in Dunbar:

Jo was thanked for the work she had done on producing a leaflet and her recommendations were adopted.

It was determined that Lothian Printers should be asked to do the printing of the leaflet

Dementia Awareness Training:

It was decided that Michael Huddleston should be asked to come to the next Trustee meeting to present the training package to the trustees who will then be in a better position to develop a rollout plan.

There was a discussion as to whom the training should be directed at, with the view expressed that one important target would include the town's traders and shop-keepers.

Timing of trustee meetings:

It was considered that 16:30 to 18:00 might be a normal schedule

Next meeting:

- 81 Countess Road - Thursday 27 June 16:30*