

*Dunbar Dementia Network SCIO
Minutes of the meeting of the trustees held on the 12th September
2019 at 4.30 pm at 81 Countess Road, Dunbar*

*Present: Diana Greene, Lorna Bunney, Jo McNamara ,
Alasdair Swan*

<i>Minutes of the previous meeting: The minutes of 8 August were approved and will now be posted on the website.</i>	<i>AS</i>
<i>Matters arising: Review of vulnerable adult policy and associated risk assessment to be completed so that it can be uploaded to the DDN website</i>	<i>JM</i>
<i>Costs for 3 volunteers to be PVG checked are to be obtained for the next meeting.</i>	<i>JM</i>
<i>Dementia Friends evening: The posters are out to advertise the event.</i>	
<i>The objective of the evening is to increase the number of Dementia Friends in Dunbar to meet Alzheimer Scotland's target. This plays into DDN's supportive role in helping others in the Dementia support network.</i>	
<i>DDN's own objective of ensuring there is adequate awareness of the needs of those living with Dementia in Dunbar may be moved forward depending on who attends the evening.</i>	
<i>It was noted encouragingly that members of the Carers' Group spoke warmly of the support that they receive from the traders in Dunbar, and it may be that the requirement for awareness training is not as great as might have been perceived, either from the traders or the general public in Dunbar.</i>	
<i>Those attending the Dementia Friends evening will be invited to actively participate with DDN if appropriate.</i>	<i>LB</i>

<i>The Carers' Group is not the target group for the evening as awareness is not their issue</i>	
<i>CWS has very kindly offered to provide the refreshments for the evening and Rod Bunney will support the evening in the absence of Jo and Alasdair</i>	
Co-ordinator's report:	
<i>The Carers' Group report had been circulated previously. Lorna was congratulated on an exciting and extensive programme for the coming weeks.</i>	
<i>The Carers' Group was set up as the name implies as a Group for family and friends who are caring for loved ones. It was extended to include some of those who are being cared for either because the carers could not get away without them, or did not want to do so. It has not however been set up as a destination for professional paid carers. The group is also not set up to host those being cared for without their carers. The group does not profess to have the skills to do this, and the time involved looking after such people would mean there would be no resource to look after the primary target group - those caring for family and friends.</i>	
<i>Absent members - it will be left to the co-ordinator's discretion whether or not to write to those who have ceased to come to the group but new members will be invited to join if it is considered that previous members are no longer/interested to come along.</i>	LB
New Wednesday Group:	
<i>It was agreed that a second Carers' Group will be set up for a Wednesday morning, starting on 2nd October. There are an adequate number of volunteers available to run this session and 14 people identified who will attend the group meetings. The Wednesday sessions will be held in the Bleachingfield Centre.</i>	
<i>It was agreed that Lorna will now be paid 10 hours per</i>	

<i>week for running the two sessions, starting in October</i>	<i>AS</i>
<i>Alasdair will produce a first draft of an article for the East Lothian Courier</i>	<i>AS</i>
<i>Financial review:</i>	
<i>The income in August was £5</i> <i>The expenditure in August was £644.52</i> <i>The year to date excess of expenditure over income is £2360.65</i>	
<i>Diana's application to get access to the Bank account Has at last been successful and she is empowered to authorize payments.</i>	
<i>Lorna pointed out that there have been two bus trips with ELC for which no invoices have been received. This may prove to be the Council's way of supporting the work of the Carers' Group but we need to assume that invoices will be forthcoming in due course. Andrew McClellan has been very helpful in organising these trips for us.</i>	
<i>The second part of the grant from CWS is due in November.</i>	
<i>Further grant applications will be made at the right time for the work of the second Carers' Group</i>	<i>AS</i>
<i>In early September the SCIO received a generous donation of £505 from Dunbar Golf Club</i>	
<i>After re-allocating the £180 contributions towards the bus trips the Social Fund now stands at £673.91</i>	
<i>The registration with HMRC will be completed before the next meeting so that we can set up a channel for Gift Aid</i>	<i>AS</i>
<i>The statutory accounts for the year ended 31 March 2019 were approved and signed off and will now be lodged with OSCR</i>	<i>AS</i>

<i>Communications with others</i>	
<i>Lorna has met with Steph Heasman, the Alzheimer Scotland Link worker, who is willing to attend a DDN Board Meeting. It was felt that DDN understood what AS does, so Steph's attendance will be helpful if she needs to learn more about DDN. The decision to be left with Lorna. The main issue to review with Steph is whether DDN has a part to play when after a year of post diagnostic support some people feel that they fall of a cliff when that support is withdrawn.</i>	<i>LB</i>
<i>It was felt to be important that DDN keeps close contact with DFEL and Frances Rollerson may be able to fulfil this contact role for DDN. Discuss with Frances.</i>	<i>DG</i>
<i>Frances Rollerson has offered to help DDN and her involvement was warmly welcomed by the trustees. Frances would like to participate initially until the end of the year but it was hoped that her involvement would continue thereafter. Frances has asked not to be appointed as a Trustee but she will attend these meetings in every other way as if she was a trustee. The title 'director' will be used for Frances unless it conflicts with the DDN Constitution. Check out. Frances will bring strong contacts to the group through the Patient Participation Group of which she is Chair, with improved access to the local GPs</i>	<i>AS</i>
<i>Leaflets:</i>	
<i>Jo was congratulated on the production of the leaflets. A supply are now to go to DFEL for distribution</i>	<i>JM</i>
<i>Next meeting:</i>	
<ul style="list-style-type: none"> <i>Bleachingfield - Thursday 24th October 16:30</i> 	