

## DUNBAR DEMENTIA NETWORK SCIO

SC048264

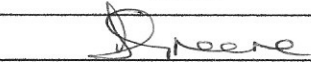



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	03	April	2018		31	March	2019

## Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	3,530	310			3,839	
Legacies					-	
Grants	12,866				12,866	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>A1 Sub total</b>	<b>16,396</b>	<b>310</b>	<b>-</b>	<b>-</b>	<b>16,706</b>	<b>-</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>16,396</b>	<b>310</b>	<b>-</b>	<b>-</b>	<b>16,706</b>	<b>-</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	4,178				4,178	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
<b>A3 Sub total</b>	<b>4,178</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,178</b>	<b>-</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets	676				676	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>676</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>676</b>	<b>-</b>
<b>Total payments</b>	<b>4,854</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,854</b>	<b>-</b>
<b>Net receipts / (payments)</b>	<b>11,542</b>	<b>310</b>	<b>-</b>	<b>-</b>	<b>11,852</b>	<b>-</b>
<b>A5 Transfers to / (from) funds</b>						
<b>Surplus / (deficit) for year</b>	<b>11,542</b>	<b>310</b>	<b>-</b>	<b>-</b>	<b>11,852</b>	<b>-</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	-	-			-	-
	Surplus / (deficit) shown on receipts and payments account	11,542	310			11,852	-
						-	
						-	
	Cash and bank balances at end of year	11,542	310	-	-	11,852	-
	(Agree balances with receipts and payments account(s))	0	0			0	
<b>B2 Investments</b>	Details			Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £	
				Total			
<b>B3 Other assets</b>	Details			Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
	I pad			Unrestricted	631	400	
	Printer			Unrestricted	45	20	
				Total	676	420	
<b>B4 Liabilities</b>	Details			Fund to which liability relates	Amount due to nearest £	Last year to nearest £	
				Total			
<b>B5 Contingent liabilities</b>	Details			Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £	
				Total			
Signed by one or two trustees on behalf of all the trustees		Signature		Print Name		Date of approval	
				DIANA GREENE		12/9/19	
				R D A SWAN		12/9/19	

**C1 Nature and purpose of funds**  
(may be stated on analysis of funds worksheets)

The unrestricted fund exists to finance the charitable activities for the coming year. The restricted fund is a social fund paid in by carers to fund their own social events.

Type of activity or project supported	Individual / institution	Number of grants made	£
Charitable activities	Rotary		1,849
Charitable activities	EL Council		2,581
Charitable activities	Amos Trust		2,000
Charitable activities	Windfarm		300
Charitable activities	Library		270
People costs - employment of co-ordinator	Awards for All		5,616
Local priority	DC Council		250
		<b>Total</b>	<b>12,866</b>

<p>If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)</p>	
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Authority under which paid	£
Lorna Bunney salary costs	3,600

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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	Number of trustees	£

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

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## Additional analysis (1)

## Analysis of receipts and payments

## 1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
McEwan & Bunney	530	-	-	-	530	-
A&G Davidson	250	-	-	-	250	-
Dunbar Ladies Golf Club	255	-	-	-	255	-
Dunbar Golf Club	320	-	-	-	320	-
Patricia O'Dochart	25	-	-	-	25	-
CAF - Tomess Staff	350	-	-	-	350	-
Studio 4	1,000	-	-	-	1,000	-
Blythe Family Trust	800	-	-	-	800	-
Total	3,530	-	-	-	3,530	-

## 2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Dunbar Rotary Club	1,849	-	1,849	-
East Lothian Council Partnership	2,581	-	2,581	-
Amos Trust	2,000	-	2,000	-
Windfarm Community - Be Green	300	-	300	-
Dunbar Library	270	-	270	-
Awards for All	5,616	-	5,616	-
Dunbar Community Council	250	-	250	-
Total	12,866	-	12,866	-

## 3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	-	-	-	-	-

## 4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Payroll	3,600	-	-	-	3,600	-
Dunbar Carers' Group outings	300	-	-	-	300	-
Insurance	101	-	-	-	101	-
Administration	82	-	-	-	82	-
Meetings	61	-	-	-	61	-
Consumables for group meetings	34	-	-	-	34	-
Total	4,178	-	-	-	4,178	-

## Additional analysis (2)

## 5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>General Fund</b>						
<b>Receipts</b>						
Donations	3,530				3,530	
Legacies					-	
Grants	12,866				12,866	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	<b>16,396</b>	-	-	-	<b>16,396</b>	-
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	<b>16,396</b>	-	-	-	<b>16,396</b>	-
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	4,178				4,178	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	<b>4,178</b>	-	-	-	<b>4,178</b>	-
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets	676				676	
Purchase of investments					-	
<b>Sub total</b>	<b>676</b>	-	-	-	<b>676</b>	-
<b>Total payments</b>	<b>4,854</b>	-	-	-	<b>4,854</b>	-
<b>Net receipts / (payments)</b>	<b>11,542</b>	-	-	-	<b>11,542</b>	-
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>11,542</b>	-	-	-	<b>11,542</b>	-

## Nature and purpose of funds

To fund the charitable activities of the organisation

## Additional analysis (3)

## 6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
<b>Social Fund</b>						
<b>Receipts</b>						
Donations	310				310	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	<b>310</b>	-	-	-	<b>310</b>	-
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	<b>310</b>	-	-	-	<b>310</b>	-
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-	-
<b>Net receipts / (payments)</b>	<b>310</b>	-	-	-	<b>310</b>	-
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>310</b>	-	-	-	<b>310</b>	-

## Nature and purpose of funds

To fund the social events of the members of the Dunbar Dementia Carers' Group



## APPENDIX 1

OSCR

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	03	April	2018		31	March	2019

## Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

Dunbar Dementia Network SCIO

Dunbar Dementia Carers' Group

SC048264

Seapoint

Woodbush

Dunbar

Postcode EH42 1HB

## Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lorna Bunney			
2	Diana Greene	Chair	From 20 April 2018	
3	Josephine McNamara			
4	Alasdair Swan	Treasurer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

### Type of governing document

The charity is a Scottish Charitable Incorporated Organisation (SCIO).

The charity has self appointing trustees

The charity has no relationship with another body. It is not affiliated within an umbrella group nor does it have a parent company.

### Trustee recruitment and appointment

The Board may at any time appoint any person to be a charity trustee by way of a resolution passed by majority vote at a board meeting.  
One third of the trustees retire at every AGM and may be re-elected.

## Objectives and activities

### Charitable purposes

The provision of recreational facilities, or the organisation of recreational activities with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended, to encourage social inclusion and help to remove the stigma often associated with dementia related conditions.

The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage.

### Summary of the main activities in relation to these objects

- Provision of care and support for those living with dementia
- Provision of stimulation for the above
- Raising awareness of dementia in the community
- Promotion of the aims of the organisation



## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

1. The Carers' Group has been up to capacity all year and there is currently a waiting list.
2. There has been a wide range of activities offered to the families living with dementia.
3. The charity has worked with others in the Dunbar area to build up a network of support for those living with dementia.
4. The charity has received good support from across the community, indicating that there is both an awareness of the charity's existence and of the needs of those living with dementia.
5. The charity now has a salaried Group Co-ordinator which has given the group a level of security and confidence.
6. The charity reaches out through its web presence.

### Financial review

#### Brief statement of the charity's policy on reserves

The general reserve at 31<sup>st</sup> March 2019 amounted to £11,434.99. The trustees hold this level of reserves to cover the anticipated expenditure over the coming year as it is important to those living with dementia to know that the charity has a positive future.

There was also a restricted fund of £309.91 which is the Social Fund of the members of the Dunbar Dementia Carers Group which is held for the members for their social events. This fund is not available for the general working of the charity.

#### Details of any deficit

#### Donated facilities and services (if any)

East Lothian Council allowed the charity to use its facilities at Bleachingfield for its weekly meetings free of charge.

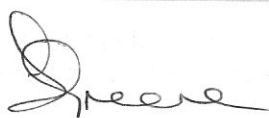

## APPENDIX 1

### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DIANA KATHARINE GREENE	RANDOLPH DOUGLAS AINSDAIR SWAN
Position (e.g. Chair)	CHAIR	TREASURER
Date	12/9/19	12/9/19

## **Independent Examiner's Report to Dunbar Dementia Network SCIO**

I report on the financial statements for the period ended 31<sup>st</sup> March, 2019 which are set out on pages 1 to 10.

### **Respective responsibilities of the members of the Management Committee and examiner**

The Management Committee are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The Management Committee consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required (under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

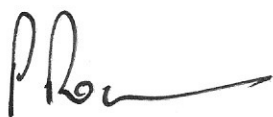
### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



P. Ronan FCA  
G. Spratt & Co  
Chartered Accountants  
3 Abbeylands  
High Street  
Dunbar  
East Lothian  
EH42 1EH

12<sup>th</sup> September 2019